

The University has not engaged any external agencies to undertake graduate student recruitment on its behalf. Candidates interested in our graduate programmes are advised to apply directly to the University and not through any agents. Candidates who apply through agents will not have any added advantage in gaining admission and the University reserves the right to reject such applications without giving reasons.

If you have any queries, please contact us at GDC_SPH@nus.edu.sg

APPLICATION INSTRUCTIONS

- Applications must be made online, via the [NUS Graduate Admission System](#)
- Applications must be completed in English. Non-English supporting documents must be accompanied by a notarized English translation.
- The originals of submitted documents must be furnished for verification at student registration.
- All supporting documents submitted by applicants **will not be returned**.
- Applicants may apply simultaneously to multiple programmes that come under different Faculties/Schools in NUS. However, each application **must have its own set of application fee payment and supporting documents**.
- Application for the August 2025 intake will close on **15 November 2024**. Applications that are incomplete after **12 January 2025** will not be processed and are considered as withdrawn.

APPLICATION CHECKLIST

1. Create an applicant account ([instructions](#))
2. Add an application ([instructions](#))
3. Complete the online application and submit supporting documents ([instructions](#))
 - a. Supporting documents that can be uploaded to GDA3

Please upload scanned copies of the following documents to the corresponding sections in GDA3:

Section in GDA3	Document	File naming convention *IMPORTANT: Please follow the file naming convention STRICTLY
Academic Qualifications	Degree Scroll <i>(with English translation, if applicable)</i>	03. DegScroll_<FULL NAME>_<DEGREE ABBREVIATION> <i>e.g. 03. DegScroll_FULL NAME_BSc/MSc/PhD</i>
	Transcript <i>(with English translation, if applicable. For transcripts of non-NUS qualifications, please see point 3b.)</i>	04. Transcript_<FULL NAME>_<DEGREE ABBREVIATION> <i>e.g. 03. Transcript_FULL NAME_BSc/MSc/PhD</i>
	Polytechnic Transcript <i>(for applicants who graduated from one of the polytechnics in Singapore)</i>	04. Transcript_<FULL NAME>_Diploma
Test Scores	IELTS/TOEFL scoresheet <i>(if applicable)</i>	07a. IELTS/TOEFL_<FULL NAME>

Publications/ Awards/ Professional Certifications/ Etc.	Certificates of awards and prizes stated in the application <i>(Combine certificates and awards into one PDF file)</i>	08. OtherCertsAwards_<FULL NAME>
Supporting Documents	Curriculum Vitae/Resume	02. CV_<FULL NAME>
	Personal Statement <i>(Click here to download template)</i>	05. Personal Statement_<FULL NAME>
	NRIC (front and back) / Passport (personal particulars page)* <i>*Singapore PRs are required to submit scanned copies of <u>both</u> their NRIC and Passport</i>	09. NRIC_<FULL NAME> 09. Passport_<FULL NAME>
	Documentary proof of financial support <i>(E.g. Latest payslip, bank account statement or scholarship/sponsorship letter. For international students, please ensure that your finances are able to support the entire cost of the programme and living expenses in Singapore)</i>	11. SOF_<FULL NAME>
	Passport photograph (at least 300 dpi)	Others. Passport photo_<FULL NAME>
	Employment Pass (if applicable)	Others. Employment Pass_<FULL NAME>
	Others	Others. <Item Description>_<FULL NAME>

b. Official Transcripts for non-NUS qualifications:

An official transcript of academic records is required from each university you have attended/are attending. The transcript **MUST BE SUBMITTED DIRECTLY** to the Saw Swee Hock School of Public Health from your university Registrar. Please present the “[TRANSCRIPT REQUEST FORM](#)” to your university Registrar.

Your university can send us the transcript by one of the following ways:

- i. Hardcopy transcript sent to our physical address (please refer to the [TRANSCRIPT REQUEST FORM](#))
- ii. Electronic transcript sent to GDC_SPH@nus.edu.sg from your university’s transcript repository system
- iii. PDF of electronic transcript sent to GDC_SPH@nus.edu.sg by an authorised personnel from your university’s academic records office, using the official university email address. The email address must be verifiable, for example, listed on your university website as the contact email for the academic records office.

We also accept:

- [World Education Service \(WES\)](#) evaluation reports that are sent directly to our school from WES.
- [CSSD-verified transcripts](#) that are sent directly to our school from CSSD (*for Chinese applicants*).

If the transcripts are not in English, they must be accompanied by English translations that have been notarised. All transcripts must reach our school by **12 January 2025**.

4. Referee Reports ([instructions](#))

Recommendations from **2 professional referees** are to be submitted online.

You are required to enter your referees' contact details* in the Graduate Admission System. Please see [here](#) for the instructions.

***IMPORTANT: For email addresses, please enter the institutional email addresses of your referees. Referee reports submitted by referees using their personal email accounts (e.g. gmail, hotmail, yahoo mail etc) are not acceptable.**

5. Submit the online application ([instructions](#))

6. Complete the supplemental application form ([instructions](#))

7. Application Fee – Online Payment ([instructions](#))

All applications must be accompanied by a non-refundable application fee of Singapore SGD50.00. **Please note that an application without the application fee payment will not be processed.**

STEP 1: CREATE AN APPLICANT ACCOUNT

1. Go to the [NUS Graduate Admission System](#) and click "Register"

Graduate Admission System (GDA3)

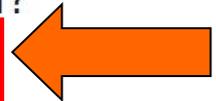


Have a GradApp Account?

Log in

Not Registered?

Register



2. Enter your details and click "continue"

Graduate Admission System (GDA3)

Register

To register for an account, please enter the information requested below.

- 1) Please register **one** account for **each** email address. Please do **not** link one email address to multiple accounts.
- 2) Your email address will serve as your Login ID.
- 3) If you have already registered, please return to the previous screen and "Log In" with your Email Address (i.e. your Login ID).

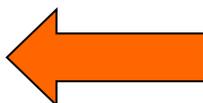
Email Address

First Name

Last Name

Birthdate

Continue



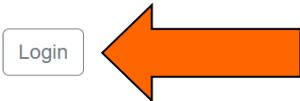
3. A temporary pin will be sent to your email address. Enter the pin and click “Login”

Graduate Admission System (GDA3)

Login

A temporary PIN has been sent to your email address. If you do not receive this message in the next few minutes, please check your junk mail folder.

Email gdr_sph@nus.edu.sg [switch](#)
Account Testing, Testing
Temporary PIN
Birthdate



4. Follow the on-screen instructions to create a new password.

Graduate Admission System (GDA3)

Set Password

To protect the security of your account, please specify a new password. The password must meet complexity requirements.

New Password
New Password
(again)

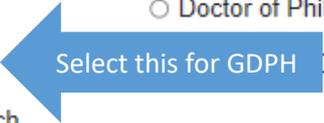
- ✓ At least one letter
- ✓ At least one capital letter
- ✓ At least one number
- ✓ Be at least 12 characters
- ✓ New passwords must match

STEP 2: ADD AN APPLICATION

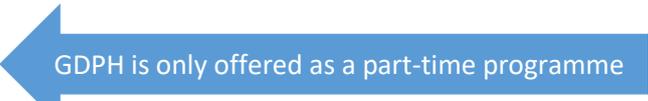
- Next, you will come to the following page. Select the appropriate options and click “View Programmes”.

Search for Programme

Which degree type would you like to apply for?

- Doctor by Coursework Doctor of Engineering
 Doctor of Pharmacy Doctor of Philosophy
 Graduate Diploma  Select this for GDPH Coursework
 Master's by Research

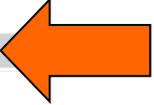
Please select your preferred commitment

- Full-Time
 Part-Time  GDPH is only offered as a part-time programme

When would you like to enroll?

- January 2025
 May 2025 Special Term
 June 2025 Special Term
 August 2025

- Select the correct programme and click “Apply Now”.

Graduate Diploma in Public Health	Saw Swee Hock School of Public Health	Dean's Office (SSH School of Public Health)	01 Aug 2024	15 Nov 2024	Apply Now 
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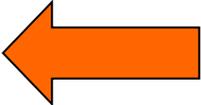
- Check the details and click “Confirm Programme Details”

Begin Your Application

Admin Gdc (gdc_sph@nus.edu.sg)
 Not Admin Gdc? [Click here](#).

Programme Graduate Diploma in Public Health
Degree Type Graduate Diploma
Enrolling In August 2025
Preferred Commitment Part-Time

The application fee for this programme is (SGD): \$50.00

Confirm Programme Details 

STEP 2: ADDING AN APPLICATION

4. Click on the application ID to start completing the form.

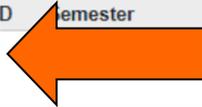
One final step, Admin!

You have successfully kick-started your application for the programme!
To enter your application form, please select the programme name below.

Here's a tip – please visit the Faculty/ School's website for comprehensive instructions and requirements specific to your chosen programme throughout the application process.

[Add New Programme](#)

Your Applications					
Application ID	Semester	Programme	Started Date	Submitted Date	Status
K		Graduate Diploma in Public Health	31 Jul 2024	31 Jul 2024	Awaiting Application Fee Payment



STEP 3: COMPLETING THE ONLINE APPLICATION

1. Next, complete the sections listed in the left column and upload the corresponding supporting documents.

See [here](#) for the required supporting documents.

Graduate Admission System (GDA3)

Admin Gdc Logout

Home	<h2>Current and Past NUS Applications</h2> <p>You are applying to the Part-Time Graduate Diploma in Public Health programme for August 2025.</p> <h3>Source(s) of Information</h3> <p>Please share with us how you first learnt about this programme you are currently applying to. *</p> <ul style="list-style-type: none"> <input type="checkbox"/> NUS Graduate School's Website <input type="checkbox"/> NUS Graduate School's Social Media <input type="checkbox"/> NUS Graduate School's Information Sessions <input type="checkbox"/> NUS Graduate Education Open House <input type="checkbox"/> Social Media <input type="checkbox"/> Online Media <input type="checkbox"/> Print Media <input type="checkbox"/> Education Fair / Information Fair <input type="checkbox"/> Education Guide / Higher Education Ranking <input type="checkbox"/> Word of Mouth / Recommendation <input type="checkbox"/> Others <p>Other than this current application, are you intending to apply to any other Graduate programmes in NUS? *</p> <ul style="list-style-type: none"> <input type="radio"/> Yes <input type="radio"/> No <h3>Previous NUS Graduate Applications</h3> <p>This is a list of other NUS graduate programme(s) you are applying or have applied to and the respective application</p>
Personal Particulars	
Academic Qualifications	
Publications/ Awards/ Certifications/ Etc	
Employment History & Other Experiences	
Current & Past NUS Application(s)	
Application to Other Institutions	
Source of Finance	
Referees	
Supporting Documents	
Health Information	
Declarations	
Review Before Submission	

STEP 4: REFEREE REPORTS

ENTERING YOUR REFEREE DETAILS

1. Go to “Referees” and click on “Add Referee for Referee Report”.

Graduate Admission System (GDA3)

Testing Testing Logout

<ul style="list-style-type: none"> Home Personal Particulars Academic Qualifications Test Scores Publications/ Awards/ Certifications/ Etc Employment History & Other Experiences Current & Past NUS Application(s) Application to Other Institutions Source of Finance <li style="background-color: #cccccc;">Referees 	<h2 style="margin: 0;">Referees</h2> <p style="font-size: small;">This programme requires a minimum of two (2) referee reports. Please "Add Referee" below to enter information of your referees. Your referees will receive an email with instructions on completing the Referee Report form and/or uploading the reference letter. *</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Name</th> <th style="width: 25%;">Organisation</th> <th style="width: 25%;">Relationship</th> <th style="width: 15%;">Status</th> <th style="width: 10%;">Status Date</th> </tr> </thead> <tbody> <tr> <td colspan="5" style="text-align: center;"> Add Referee for Referee Report </td> </tr> </tbody> </table> <p style="text-align: center; margin-top: 10px;"> <input type="button" value="Continue"/> </p>	Name	Organisation	Relationship	Status	Status Date	Add Referee for Referee Report				
Name	Organisation	Relationship	Status	Status Date							
Add Referee for Referee Report											

2. Enter your referee’s details and click “Send to Recommender”.

Referee Information

Title *

Family (Last) Name *

Given (First) Name *

Designation *

Organisation *

What is your relationship with this Referee?
 Relationship *

How long have you known this Referee?
 Years Known *

Contact Information

Email Address *

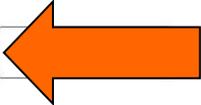
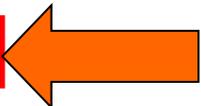
Contact Number *

Please enter your referee’s institutional email address. Personal email addresses (e.g. gmail, hotmail, yahoo mail etc) are not acceptable.

STEP 5: SUBMIT THE ONLINE APPLICATION

1. Go to “Review Before Submission”, check that all the applicable sections have been completed, and click “Submit Application”.

Graduate Admission System (GDA3)

Home	<h3>Review Before Submission</h3> <p>If you are satisfied with your application and are ready to submit it, click Submit Application.</p> <p><input type="button" value="Submit Application"/> </p>
Personal Particulars	
Academic Qualifications	
Test Scores	
Publications/ Awards/ Certifications/ Etc	
Employment History & Other Experiences	
Current & Past NUS Application(s)	
Application to Other Institutions	
Source of Finance	
Referees	
Supporting Documents	
Health Information	
Declarations	
Review Before Submission 	

STEP 6: COMPLETE THE SUPPLEMENTAL APPLICATION FORM

1. After submitting your application, you will be directed to this page which shows the list of outstanding documents for your application. Please scroll down and click on "School of Public Health Supplemental Application"

Graduate Admission System (GDA3)

Admin GdC [Logout](#)

Greetings, Admin!

Thank you for applying to Graduate Diploma in Public Health. This is where you can view this particular programme's application status, required materials that you have not submitted, eg supporting document(s), payment(s) due, etc. If you do contact us on this particular application, please specify **K795965341** in your email.

To apply to another programme, please access the [Programme Search Portal](#).

Application Checklist

Please note that it may take 30 - 60 minutes for the status of checklist items to be updated.

Status	Details	Date
✓ Received	Undergraduate Official Transcript for National University of Singapore (NUS)	07/31/2024
✓ Received	Documentary Evidence of Financial Support	08/01/2024
✓ Received	Degree Scroll / Certificate for National University of Singapore (NUS)	07/31/2024
✓ Received	NRIC Documentation	08/01/2024
✓ Received	Passport-Sized Photo	08/01/2024
✓ Received	Personal CV	08/01/2024
✓ Received	Personal Statement	08/01/2024
✗ Awaiting	Proof of Payment of Application Fee	
✗ Awaiting	Recommendation from Test Test 1, Test Sent to recommender on 08/01/2024.	
✗ Awaiting	Recommendation from Test Test2, test Sent to recommender on 08/01/2024.	

Return to main page by selecting another submitted application from the dropdown list.

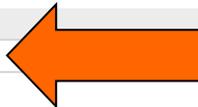
Graduate Diploma in Public Health - A ▼

[Change Email Address](#)
[Change Password](#)
[Logout](#)

To re-send notification emails to your recommenders, re-visit the [recommendations page](#), click "Edit", and then click "Send Reminder".

Supplementary Materials Checklist

Status	Details	Date
✗ Awaiting	School of Public Health Supplemental Application	



2. Complete the following question and click “Submit”

[Admin Gdc](#) [Logout](#)

School of Public Health Supplemental Application

Admin Gdc (gdc_sph@nus.edu.sg)
G1610: Graduate Diploma (Public Health)
Not Admin Gdc? [Click here](#).

Did you complete a Minor/ Second Major in Public Health offered by Saw Swee Hock School of Public Health during your NUS undergraduate studies? *

- Yes
- No

Are you sponsored by an organisation? If Yes, please identify the confirmed source of funding *

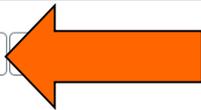
- Yes
- No

Are you a self-financed student?

[Note: i) Please indicate as 'Yes' if Sponsorship/ Scholarship is not confirmed. ii) All applicants must submit documentary proof of financial support. iii) International applicants must submit documentary proof of their ability to support their study (e.g. a bank statement) indicating minimum amount (living expenses of S\$18,000 per year, tuition and miscellaneous student fees) to sustain them for the normal duration of their programme. *

- Yes
- No

International applicants who are not Singapore Permanent Residents, please indicate : i) the type of long term visit pass (e.g. Employment Pass, Dependant's pass, etc.) ii) expiry date. Note: Singaporeans and Singapore PR holders to please indicate N.A.(Not Applicable) *

STEP 7: ONLINE PAYMENT OF APPLICATION FEE

- Next, scroll down further and click on “Application Fee – Submit payment for 50.00 SGD”. Follow the onscreen instructions to make the payment.

Please note that an application without the application fee payment will not be processed.

Application Checklist

Please note that it may take 30 - 60 minutes for the status of checklist items to be updated.

Status	Details	Date
✓ Received	Undergraduate Official Transcript for National University of Singapore (NUS)	07/31/2024
✓ Received	Documentary Evidence of Financial Support	08/01/2024
✓ Received	Degree Scroll / Certificate for National University of Singapore (NUS)	07/31/2024
✓ Received	NRIC Documentation	08/01/2024
✓ Received	Passport-Sized Photo	08/01/2024
✓ Received	Personal CV	08/01/2024
✓ Received	Personal Statement	08/01/2024
✗ Awaiting	Proof of Payment of Application Fee	
✗ Awaiting	Recommendation from Test Test 1, Test Sent to recommender on 08/01/2024.	
✗ Awaiting	Recommendation from Test Test2, test Sent to recommender on 08/01/2024.	

To re-send notification emails to your recommenders, re-visit the recommendations page, click "Edit", and then click "Send Reminder".

Supplementary Materials Checklist

Status	Details	Date
✗ Awaiting	School of Public Health Supplemental Application	

Important Note for Payment using Alipay

Payment via Alipay is currently unavailable.

Please use other method of payment.

Payment Due: 50.00 SGD

✗ Awaiting	Application Fee - Submit Payment for 50.00 SGD	
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