**CoSTAR-HS Antimicrobial Research Grant**

**Final Progress Report**

All information is treated with confidence. The information is furnished to the CoSTAR-HS ARG Secretariat with the understanding that it shall be used or disclosed for evaluation, reference and reporting purposes.

1. **Project Details**

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| **Grant number** |  |
| **PI’s Name and Department** |  |
| **Project Title** |  |
| **Project Start Date (dd/mm/yyyy)** |  |
| **Original Completion Date, as per LOA**  **(dd/mm/yyyy)** |  |
| **Extended Completion Date, if any**  **(dd/mm/yyyy)** |  |
| **Approved Budget** |  |

1. **Final Statement of Account**

Please enclose the latest statement of account of the above project from Finance Department.

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| --- | --- | --- | --- | --- |
|  | **OOE ($)** | | | **Total ($)** |
| **Materials and Consumables** | **Staff training and development** | **Others** |
| **Original Grant approved** |  |  |  |  |
| **Revised Grant\***  *(if applicable)* |  |  |  |  |
| Expenditure to date (DD/MM/YYYY) |  |  |  |  |
| **Balance** |  |  |  |  |
| **Utilisation rate to date (%)(Expenditure/Grant approved) x 100** |  |  |  |  |

**\***To reflect current approved grant taking into account any variations approved previously.

1. **Abstract of Progress Report**

Please provide a 1-page summary of the progress of the project: its objectives, methodology, major accomplishments and other relevant information. It will be used for evaluation and may affect future funding of this and/or other related projects.

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1. **Progress of Project**
   1. **Work Performed**

Please provide a detailed write-up of the work performed. Describe the individual and collaborative work done by the various organisations involved in the project, if the project involves more than one organization. Where applicable, also explain how the collaborative effort has developed in the course of the project.

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* 1. **Findings**

Please provide a succinct account of the findings and results for the awarded project. State the application(s), direct and/or potential, of the research project which improves antimicrobial resistance research of the nation and/or global.

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* 1. **Project Performance Indicators**

Provide the target and achieved values for each of the indicators in the table below. The target values should be the same as stated in the original grant application.

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| --- | --- | --- |
| **Performance Indicators** | **Targets as stated in the original grant application form** | **Achieved value** |
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* 1. **Describe any patentable/commercially exploitable results, and what follow-up arrangements have been made or are planned.**

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1. **Problems encountered**

Please highlight any problems encountered in the course of the project and propose solutions to address the identified problems.

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1. **Deviations from original proposal**

Please highlight deviations, if any, in the aims and/or methodology from the original proposals and provide justifications for the deviation(s).

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1. **Future Plans**

a) Give a brief description of any follow-up arrangements that have been made or are planned, and any industry-related collaborations

b) Give a brief description of any new features that you may want to incorporate into the developed procedure/process

c) Give a brief description of any other processes/procedure you may want to pursue in the future

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1. **Signing of Report**

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| **Principal Investigator (PI)**  I declare that the information provided is true and complete to the best of my knowledge | | | | |
|  |  |  |  |  |
| Name |  | Signature |  | Date |

1. **Endorsement**

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| --- | --- | --- |
| **Head of Department (or nominee)**  Please provide comments on the progress of the project, the utilisation rate of the grant etc. | | |
|  | | |
| Name | Signature | Date |