Saw Swee Hock School of Public Health

MASTER OF PUBLIC HEALTH
ONLINE APPLICATION - AUG 2025 INTAKE



The University has not engaged any external agencies to undertake graduate student recruitment on its behalf. Candidates interested in our graduate programmes are advised to apply directly to the University and not through any agents. Candidates who apply through agents will not have any added advantage in gaining admission and the University reserves the right to reject such applications without giving reasons.

If you have any queries, please contact us at GDC SPH@nus.edu.sg

APPLICATION INSTRUCTIONS

- Applications must be made online, via the NUS Graduate Admission System
- Applications must be completed in English. Non-English supporting documents must be accompanied by a notarized English translation.
- The originals of submitted documents must be furnished for verification at student registration.
- All supporting documents submitted by applicants will not be returned.
- Applicants may apply simultaneously to multiple programmes that come under different Faculties/Schools in NUS. However, each application <u>must have its own set of application fee payment and supporting documents</u>.
- Application for the August 2025 intake will close on <u>15 November 2024</u>. Applications that are incomplete after <u>12 January 2025</u> will not be processed and are considered as withdrawn.

APPLICATION CHECKLIST

- 1. Create an applicant account (instructions)
- 2. Add an application (instructions)
- 3. Complete the online application and submit supporting documents (instructions)
 - a. Supporting documents that can be uploaded to GDA3

Please upload scanned copies of the following documents to the corresponding sections in GDA3:

Section in GDA3	Document	File naming convention		
		*IMPORTANT: Please follow the file naming		
		convention STRICTLY		
Academic	Degree Scroll	03. DegScroll_ <full name="">_<degree< td=""></degree<></full>		
Qualifications	(with English translation, if applicable)	ABBREVIATION>		
		e.g. 03. DegScroll_FULL NAME_BSc/MSc/PhD		
	Transcript	04. Transcript_ <full name="">_<degree< td=""></degree<></full>		
	(with English translation, if applicable.	ABBREVIATION>		
	For transcripts of non-NUS	e.g. 03. Transcript_FULL NAME_BSc/MSc/PhD		
	qualifications, please see point 3b.)			
	Polytechnic Transcript	04. Transcript_ <full name="">_Diploma</full>		
	(for applicants who graduated from one			
	of the polytechnics in Singapore)			
Test Scores	IELTS/TOEFL scoresheet (if applicable)	07a. IELTS/TOEFL_ <full name=""></full>		

Publications/	Certificates of awards and prizes stated	08. OtherCertsAwards_ <full name=""></full>
Awards/	in the application	
Professional	(Combine certificates and awards into	
Certifications/	one PDF file)	
Etc		
Supporting	Curriculum Vitae/Resume	02. CV_ <full name=""></full>
Documents	<u>Personal Statement</u>	05. Personal Statement_ <full name=""></full>
	NRIC (front and back) / Passport	09. NRIC_ <full name=""></full>
	(personal particulars page)*	09. Passport_ <full name=""></full>
	*Singapore PRs are required to submit	
	scanned copies of <u>both</u> their NRIC and	
	Passport	
	Documentary proof of financial	11. SOF_ <full name=""></full>
	support	
	(E.g. Latest payslip, bank account	
	statement or scholarship/sponsorship	
	letter. For international students,	
	please ensure that your finances are	
	able to support the entire cost of the	
	programme and living expenses in	
	Singapore)	
	Passport photograph (at least 300 dpi)	Others. Passport photo_ <full name=""></full>
	Employment Pass (if applicable)	Others. Employment Pass_ <full name=""></full>
	Others	Others. <item description="">_<full name=""></full></item>

b. Official Transcripts for non-NUS qualifications:

An official transcript of academic records is required from each university you have attended/are attending. The transcript **MUST BE SUBMITTED DIRECTLY** to the Saw Swee Hock School of Public Health from your university Registrar. Please present the "**TRANSCRIPT REQUEST FORM**" to your university Registrar.

Your university can send us the transcript by one of the following ways:

- i. Hardcopy transcript sent to our physical address (please refer to the TRANSCRIPT REQUEST FORM)
- ii. Electronic transcript sent to GDC SPH@nus.edu.sg from your university's transcript repository system
- iii. PDF of electronic transcript sent to GDC_SPH@nus.edu.sg by an authorised personnel from your university's academic records office, using the official university email address. The email address must be verifiable, for example, listed on your university website as the contact email for the academic records office.

We also accept:

- World Education Service (WES) evaluation reports that are sent directly to our school from WES.
- <u>CSSD-verified transcripts</u> that are sent directly to our school from CSSD (for Chinese applicants).

If the transcripts are not in English, they must be accompanied by English translations that have been notarised. All transcripts must reach our school by **12 January 2025**.

4. Referee Reports (instructions)

Recommendations from <u>2 professional referees</u> are to be submitted online.

You are required to enter your referees' contact details* in the Graduate Admission System. Please see here for the instructions.

*IMPORTANT: For email addresses, please enter the <u>institutional email addresses</u> of your referees. Referee reports submitted by referees using their <u>personal email accounts</u> (e.g. gmail, hotmail, yahoo mail etc) <u>are not acceptable</u>.

- 5. Submit the online application (instructions)
- 6. Complete the supplemental application form (instructions)
- 7. Application Fee Online Payment (instructions)

All applications must be accompanied by a non-refundable application fee of Singapore SGD50.00. **Please note** that an application without the application fee payment will not be processed.

STEP 1: CREATE AN APPLICANT ACCOUNT

1. Go to the NUS Graduate Admission System and click "Register"

Graduate Admission System (GDA3)





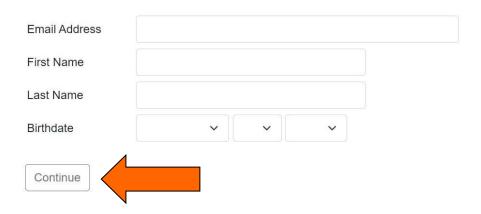
Enter your details and click "continue"

Graduate Admission System (GDA3)

Register

To register for an account, please enter the information requested below.

- 1) Please register one account for each email address. Please do not link one email address to multiple accounts.
- 2) Your email address will serve as your Login ID.
- 3) If you have already registered, please return to the previous screen and "Log In" with your Email Address (i.e. your Login ID).



3. A temporary pin will be sent to your email address. Enter the pin and click "Login"

Graduate Admission System (GDA3)

Login

A temporary PIN has been sent to your email address. If you do not receive this message in the next few minutes, please check your junk mail folder.



4. Follow the on-screen instructions to create a new password.

Graduate Admission System (GDA3)

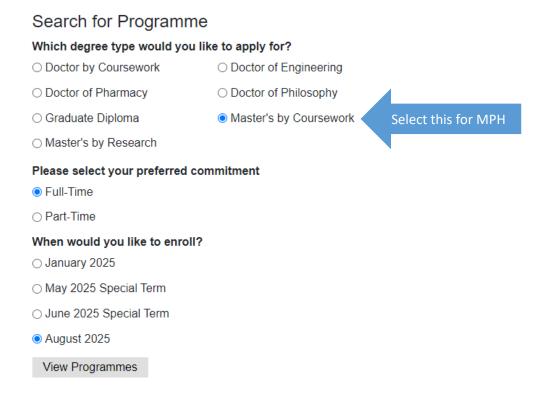
Set Password

To protect the security of your account, please specify a new password. The password must meet complexity requirements.

And the street of the street o		At least one letter
New Password	•••••	At least one capital letter
		At least one number
New Password		Be at least 12 characters
(again)		New passwords must match
Set Password		

STEP 2: ADD AN APPLICATION

1. Next, you will come to the following page. Select the appropriate options and click "View Programmes".



Select the correct programme and click "Apply Now".



3. Check the details and click "Confirm Programme Details"

Begin Your Application



STEP 2: ADDING AN APPLICATION

4. Click on the application ID to start completing the form.

One final step, Admin!

You have successfully kick-started your application for the programme! To enter your application form, please select the programme name below.

Here's a tip – please visit the Faculty/ School's website for comprehensive instructions and requirements specific to your chosen programme throughout the application process.

Add New Programme

Your Applications				
Application ID emester	Programme	Started Date	Submitted Date	Status
K	Master of Public Health	31 Jul 2024	31 Jul 2024	Awaiting Application Fee Payment

STEP 3: COMPLETING THE ONLINE APPLICATION

1. Next, complete the sections listed in the left column and upload the corresponding supporting documents.

See <u>here</u> for the required supporting documents.



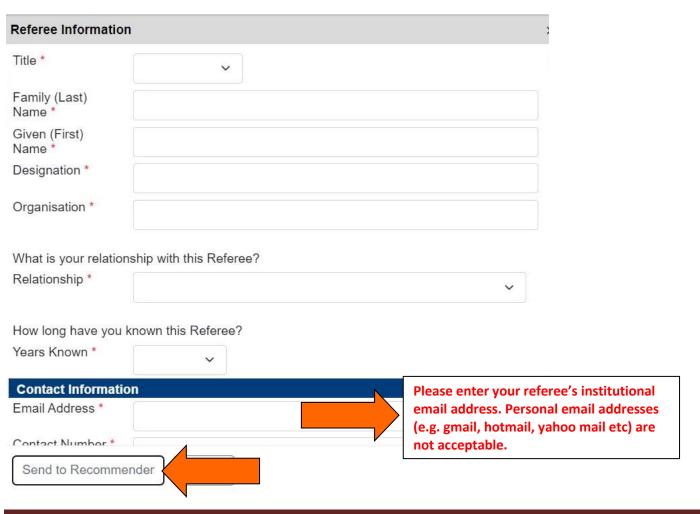
STEP 4: REFEREE REPORTS

ENTERING YOUR REFEREE DETAILS

1. Go to "Referees" and click on "Add Referee for Referee Report".



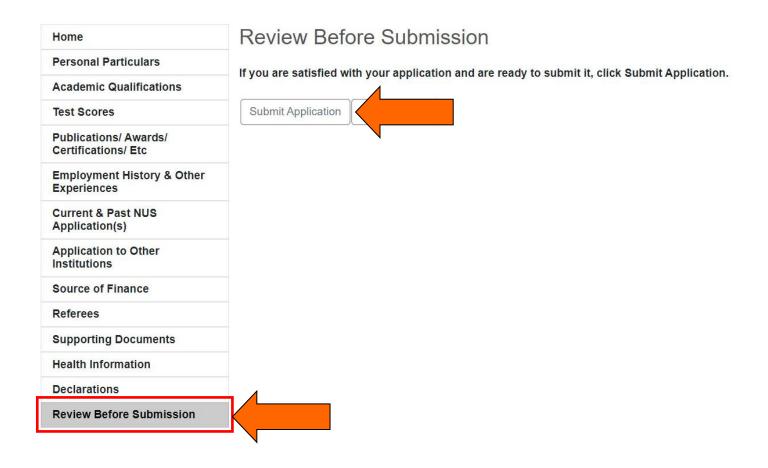
2. Enter your referee's details and click "Send to Recommender".



STEP 5: SUBMIT THE ONLINE APPLICATION

1. Go to "Review Before Submission", check that all the applicable sections have been completed, and click "Submit Application".

Graduate Admission System (GDA3)



STEP 6: COMPLETE THE SUPPLEMENTAL APPLICATION FORM

1. After submitting your application, you will be directed to this page which shows the list of outstanding documents for your application. Please scroll down and click on "School of Public Health Supplemental Application"

Graduate Admission System (GDA3)

Admin Gdc Logout

Greetings, Admin!

Thank you for applying to Master of Public Health. This is where you can view this particular programme's application status, required materials that you have not submitted, eg supporting document(s), payment(s) due, etc. If you do contact us on this particular application, please specify K

To apply to another programme, please access the Programme Search Portal.

Application Checklist

Please note that it may take 30 - 60 minutes for the status of checklist items to be updated.

Status	Details	Date
Received	Documentary Evidence of Financial Support	07/31/2024
✓ Received	NRIC Documentation	07/31/2024
Received	Passport-Sized Photo	07/31/2024
✓ Received	Personal CV	07/31/2024
✓ Received	Personal Statement	07/31/2024
× Awaiting	Proof of Payment of Application Fee	
× Awaiting	Recommendation from Test Test, Test Sent to recommender on 07/31/2024.	
× Awaiting	Recommendation from Test Test, Test Sent to recommender on 07/31/2024.	

To re-send notification emails to your recommenders, re-visit the recommendations page, click "Edit", and then click "Send Reminder".

Supplementary Materials Checklist

Status	Details	Date
× Awaiting	School of Public Health Supplemental Application	

Return to main page by selecting another submitted application from the dropdown list.

Change Email Address Change Password Logout

2. Complete the following question and click "Submit"

Admin GdC Logout

School of Public Health Supplemental Application

Admin Gdc (gdc_sph@nus.edu.sg) M1610, Master of Public Health (MPH, Coursework) Not Admin Gdc? Click here:
Did you complete a Minor/ Second Major in Public Health offered by Saw Swee Hock School of Public Health during your NUS undergraduate studies? O Yes No
Do you wish to be considered for a graduate scholarship? You will be considered for relevant scholarships if you are deemed eligible for the available scholarships.* O Yes No
Do you wish to be considered for a financial support? (Please note that you will be contacted for additional supporting documents at a later date). Yes No
Are you sponsored by an organisation? If Yes, please identify the confirmed source of funding * O Yes No
Are you a self-financed student?
[Note: i) Please indicate as 'Yes' if Sponsorship/ Scholarship is not confirmed. ii) All applicants must submit documentary proof of financial support. iii)International applicants must submit documentary proof of their ability to support their study (e.g. a bank statement) indicating minimum amount (living expenses of S\$18,000 per year, tuition and miscellaneous student fees) to sustain them for the normal duration of their programme. * Yes No
International applicants who are not Singapore Permanent Residents, please indicate: i) the type of long term visit pass (e.g. Employment Pass, Dependant pass, etc.) ii) expiry date. Note: Singaporeans and Singapore PR holders to please indicate N.A.(Not Applicable).*
Are you a legally qualified medical practitioner? * O Yes O No Submit tancel

STEP 7: ONLINE PAYMENT OF APPLICATION FEE

1. Next, scroll down further and click on "Application Fee – Submit payment for 50.00 SGD". Follow the onscreen instructions to make the payment.

Please note that an application without the application fee payment will not be processed.

Application Checklist

Please note that it may take 30 - 60 minutes for the status of checklist items to be updated.

Status	Details	Date
Received	Undergraduate Official Transcript for National University of Singapore (NUS)	07/31/2024
Received	Documentary Evidence of Financial Support	07/31/2024
Received	Degree Scroll / Certificate for National University of Singapore (NUS)	07/31/2024
Received	NRIC Documentation	07/31/2024
Received	Passport-Sized Photo	07/31/2024
Received	Personal CV	07/31/2024
Received	Personal Statement	07/31/2024
× Awaiting	Proof of Payment of Application Fee	
× Awaiting	Recommendation from Test Test, Test Sent to recommender on 07/31/2024.	
× Awaiting	Recommendation from Test Test, Test Sent to recommender on 07/31/2024.	

To re-send notification emails to your recommenders, re-visit the recommendations page, click "Edit", and then click "Send Reminder".

Supplementary Materials Checklist

Status	Details	Date
× Awaiting	School of Public Health Supplemental Application	

Important Note for Payment using Alipay

Payment via Alipay is currently unavailable.

Please use other method of payment.

Payment Due: 50.00 SGD

★ Awaiting Application Fee - Submit Payment for 50.00 SGD